

**MINUTES OF BRIMSCOMBE & THRUPP
PARISH COUNCIL MEETING
HELD AT BRIMSCOMBE & THRUPP SOCIAL CENTRE
ON TUESDAY 6 MARCH 2018 AT 7.30PM**



Present: Cllr Bill Harvey Chairman
Cllr Roger Martin
Cllr Ben Morris
Cllr Greg Pilley
Cllr Nicky Russell

In attendance: District Councillor Martin Whiteside
2 Members of the public

Lois Taylor (Community-led Housing Enabler for the Stroud District) gave a presentation on promoting and raising awareness of community-led housing in the Parish

1. APOLOGIES:

Apologies were accepted from County Councillor Rachel Smith and Parish Councillor Bob Tyler.

2. DECLARATION OF INTERESTS IN ITEMS ON THIS AGENDA:

Cllr Pilley declared an interest in Item 15 on this Agenda.

3. TO CONFIRM MINUTES OF MEETING HELD ON TUESDAY 6 FEBRUARY 2018:

The Minutes were approved and signed as a true record.

4. Q & A WITH COUNTY COUNCILLOR RACHEL SMITH:

Cllr Rachel Smith tendered her apologies and gave the following report:-

“Highways Contract: The highways contract with Amey expires end of March 2019. Around 45 staff will be transferring back to Council employment from Amey, including public rights of way and traffic regulation order staff, area highway representatives and

customer contact centre staff. In addition, the Council will transfer in or recruit design and engineering expertise.

The remainder of the highway work will be undertaken through three separate procurements:

- *Term Maintenance Contract for the delivery of routine highways maintenance such as pothole repairs, grass cutting, gully cleansing and the delivery of minor improvement works.*
- *Structural Maintenance Contract providing a direct relationship with a tier one contractor for the delivery of our roads resurfacing work.*
- *Professional Services Contract which will support the Council's staff in specialised detail design work such as on bridges, geotechnical (landslips), drainage schemes as well as provide design and project management support for our major schemes.*

The contracts will be designed so that if part of a contractor's performance is unsatisfactory it will be possible to take that part away from them and not have to retender the whole contract. The incentive structure also includes extending the contract by a number of years, or reducing the contract by a number of years depending on performance. Feb '18 update: Tarmac has been awarded the structural maintenance contract.

LED Lighting Update: A message from Street Lighting Manager Ken Pitt. I thought it was an appropriate time to provide an update on the LED street lighting project and confirm the processes for consultation and delivery of the remaining programme. The project to date has concentrated on the conversion of street lights in residential areas and we are just about to complete year three of the four year programme. I am pleased to confirm that the programme is currently on target and that by the end of March 2018 40,000 units will have been completed. This is from a total asset of 54,000 and equates to 74%. The programme of work between now and the end of March will concentrate on residential in new developments that the council have taken ownership for since commencement of the project and traffic routes in and around Gloucester. Prior to commencement of this work all County and town/parish members and affected residents will receive a letter detailing dates of when the work in their area will be completed and will provide contact details should there be any concerns. The remaining 14,000 units will be converted between the 1st April 2018 and March 2019 and I am currently in the process of agreeing a detailed programme with the contractor. Once this has been finalised each County Council and Parish/Town council member will be provided with a copy of the programme which will provide specific dates and details of the equipment types still to be converted in their area. The 14,000 remaining units will be made up of all the traffic route lighting, excluding Gloucester and a number of residential street lights that have proven more technically challenging to convert due to their age and type of installation. These include wall mounted units, wood pole units, decorative /heritage style units and remaining concrete columns.

Updates following GCC Budget Meeting on 14th February: Highways Local Fund – will be £20k per year following a libdem amendment. Lengthsman Scheme will be retained. Council tax will rise by 2.49% plus an additional 2% for the adult social care precept. A total rise of 4.49%. Following last year's council commitment to improve electric vehicle use and infrastructure (via a motion proposed by the green party), the budget contains a new fund, prompted by a libdem amendment, of £470,000 for improving publicly available electric vehicle charging infrastructure."

5. Q & A WITH DISTRICT COUNCILLOR MARTIN WHITESIDE:

Cllr Martin Whiteside gave an update on District Council matters which included the following:-

- Council tax increase
- Business rates
- Subscription rooms.

6. BRIMSCOMBE PORT:

A lengthy discussion around the port took place including the percentage of water included in the plans created by Atkins. The Chairman advised that the members are currently awaiting figures from SDC on the viability of a scheme with 50%, 60% and 65% water retention in the port. The members are disappointed with the fact that for the last 18 months the Parish Council has not been given the opportunity to have an input on the current plans for the port.

7. COMMUNITY CENTRE:

There was no further update.

8. CHAIRMAN'S REPORT: (to cover matters arising and other important items of business).

The Chairman gave a brief summary of his recent walk around the Parish with the Highways Stakeholder Paul Helbrow where the introduction of double yellow lines around the Parish were discussed. If the Parish Council would like double yellow lines installed it will cost in the region of £19k for a Traffic Regulation Order.

The new GDPR Legislation was discussed.

9. FINANCE:

(a) **Accounts for payment.** The following accounts were presented for payment:

| | |
|-------------------------------------|------------------|
| Salaries and Expenses | 807.53 |
| Gary McCreery (Handyman Contractor) | 130.00 |
| Mr M Russell (NDP Hosting fee) | 178.99 |
| Total Invoices for payment: | £1,116.52 |

The accounts were agreed for payment.

(b) **To consider a donation request from Allsorts.** This was discussed and the members agreed to a donation of £50.00

10. PLANNING – Applications and decisions by Stroud District Council:

The Council discussed the various planning applications.

11. NEIGHBOURHOOD PLAN:

Cllr Pilley advised that the steering group had met the day before. Drafts of the Community Design Statement and the NDP will be shared with the Parish Council in due course.

12. COUNCILLORS REPORTS:

- Cllr Russell advised that a house along Toadsmoor were carrying out building works to the front of the property. It was agreed that the Clerk would check that the relevant planning permission was in place.
- Cllr Martin commented that the recent road closure notices circulated by Highways were not very helpful when trying to identify the exact closure.
- Cllr Morris advised that the bus stop at the bottom of the Thrupp Lane needed replacing. It was agreed that he would obtain quotes for a new shelter. The Clerk confirmed she would send details of the company used previously.
- Cllr Pilley advised he was looking to set up a Parish wide “tidy-up” day and would the PC fund a skip. This was discussed and it was agreed that Cllr Pilley would obtain some quotes for a skip.
- Cllr Harvey advised he had received an email from a Parishioner who had some top soil available and would the Parish Council like him to distribute it on the A419 Field. This was agreed and the members were delighted with the offer.
- Cllr Harvey advised that the sign on the A419 Field had been broken and it was agreed that the Clerk would purchase 3 more signs for placing on the A419 Field.

13. DATE OF THE NEXT MEETING:

Tuesday 3 April 2018 at 7.30pm in the Brimscombe & Thrupp Social Centre.

CONFIDENTIAL AGENDA

- 14. Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the Public and Press leave the meeting.**

- 15. To consider a request to temporary lease Hope Mill Lane Land for overflow parking**

The above item will be reported on separately.

**THERE BEING NO FURTHER BUSINESS
THE MEETING CLOSED AT 9.45pm**